SLT Remits from August 2016

Mr S MacKay HT

Strategic Planning
Raising Achievement
Staffing
Community Liaison
Local Authority Liaison
Scottish Government Liaison
Parent Council
Whole School Improvement Plan
School Calendar
School Policies
School Publications (S&Q Report; School Handbook)
SNC Co-chair

Mrs L Imrie DHT

S2 & S3 - Pastoral Role as Head of Year
Placing Requests & Enrolments
Whole School DMR & School Roll
Whole School Self-Evaluation
Whole School Quality Assurance
School Options – All Years
HR & Absence Management (with JA)
Health & Safety (with JA)
Whole School Timetable & Absence Cover
Totality of the Curriculum (Trips & excursions)
Awards Policy (MARA) & Awards Ceremony
Whole School Events (with JA)
SNC
Parent Council (with SM)

FACULTY HEAD: Maths, Science & Technology

Mrs M Wilkinson Senior DHT

S5 - Pastoral Role as Head of Year
Placing Requests & Enrolments
CLPL & PRD
Probationer Teachers & Students
SQA & School Examinations/National Tests
Parents' Evenings
Whole School Curriculum – Senior Phase
Whole School Learning & Teaching Policy

FACULTY HEAD: Arts, Health & Wellbeing

Mr G Boyce DHT (Acting)

S1 & S6 - Pastoral Role as Head of Year
Placing Requests & Enrolments
Child Protection Co-ordinator
Whole School Pupil Support S1-6
Whole School Support for Learning
ASL Act & GIRFEC
SLA Management and Deployment
Whole School ICT & SEEMIS
School Website/Twitter
UCAS
Partner Agencies
Fairness & Equality
Primary Transition

FACULTY HEAD: Pupil Support

Mr R Noakes DHT (Temp)

S4 - Pastoral Role as Head of Year
Developing Scotland's Workforce
School Leavers – Positive Destinations (S4-S6)
Whole School Assessment Policy (incl AifL)
Profiling, Monitoring & Tracking
Reporting
Enterprise Education & Young Enterprise
Community Links (incl Chaplains' Team)
Whole School Curriculum – BGE

FACULTY HEAD: Humanities

Mrs J Allan SRM

Management of Information Systems
HR& Absence Management
Financial Management (incl School Fund)
Facilities & Resources Management
Health and Safety
Whole School Events
Management of Support Staff (excluding SLAs)
PRD – Support Staff
Statistical Returns
GLOW Co-ordinator
Liaison with FES, Catering & Cleaning Services
SNC
Yearbook
Parent Pay
School Timetable (with LI)

23/08/2016