

Dunblane High School Parent Council



Draft Minutes for the Meeting of the Parent Council

27th November 2017

Venue – McCarron Room

7.00 – 8.45pm

Attendees

Sandy Fleming (Chair)

Stuart MacKay (Head Teacher)

Lorraine Thomson (Vice Chair)

Vicki Sheridan (Secretary)

Liz Fraser

Chinny Iroegbu

Claire Clark

Maggie Gorman

Shirley Lumsden

Martin Shaw (DHT)

Kayleigh Fraser (Pupil Rep)

Flynn Starrs (Pupil Rep)

<p>1. Apologies Apologies received from Linsay Goodfellow, Lynne Ross, Teresa Deakin and Kendal Delaney.</p>	
<p>2. Approval of Previous Minutes dated 28th August 2017 Lorraine approved minutes and was seconded by Maggie.</p>	
<p>3. Chair's Report All attendees introduced themselves. Kayleigh and Flynn are confirmed PC pupil representatives however alternative members of the pupil council may attend our meetings as and when required. Sandy reviewed the previous action points from the last PC meeting.</p>	ALL

<ul style="list-style-type: none"> • The PC section on the school website has been updated. • It was agreed that the PC Facebook page will routinely promote the clothes donation bin in the car park since the school get the proceeds. Uplifts are organised by phoning the number provided, as required. 	VS/LT
<ul style="list-style-type: none"> • The date for the Careers Fair is confirmed as 7th June. This date is to be put onto the school calendar. <p>The fair will follow the same format as last year with various parent volunteers manning stalls and providing information for interested pupils. In addition to those parents who helped last year, we hope to have additional stalls and any parent council member who is interested in participating or has contacts within the community should contact Lorraine, Shirley or Vicki.</p>	SM ALL
<p>Available space in the atrium limits the number of stalls we can have but we feel that including new career types where possible would ensure we retain interest for those pupils that attended last year. Chiny suggested perhaps including University representatives and this will be discussed with Mr Noakes when the Careers Fair team meet next week.</p>	LT/SL/VS
<ul style="list-style-type: none"> • Raffle prizes are to be handed into the school office. • Randolph Hill. <p>Lorraine confirmed that a group of S5s are visiting weekly and this is going well. Randolph Hill are however feeling swamped by the numbers of prospective volunteers from the wider Dunblane community. Other volunteering possibilities are being looked at in other areas of the community such as lunch events.</p>	ALL
<p>Maggie also mentioned that DofE volunteers are also looking for opportunities in the community and suggested that perhaps a more coordinated approach could be adopted for volunteering in future. Lorraine and Sandy are meeting with Mrs Scott and Mr Richie to suggest a plan for the school going forward.</p> <p>Lorraine also suggested that future co-ordination would benefit all schools and asked if it could be raised at the HTs meeting? Mr Mackay suggested that he raise it with Breda Seaman.</p>	SF/LT/DHS SM
<ul style="list-style-type: none"> • PC participation in After School Clubs is on hold at present. • Chiny confirmed that the Medical interviews had been organised and completed at the school's request and under the control of the HS, and the experience was hugely successful. All professionals involved found it a positive experience and are keen to be involved annually. Chiny noted that the pupils involved were well prepared and a huge credit to the school and themselves. 	

<p>Going forward, further interview preparation sessions could be organised with other pupil groups. Lorraine to discuss this with Mr Noakes at meeting next week to determine whether any PC involvement is needed. These interview skills could be provided through the LWG lesson for S5/6s and PC can provide the school with any back up or assistance as needed.</p> <p>In addition, Channy suggested that information evenings or assemblies could be held to encourage pupils in the STEM subjects. This could include visits to Laboratories and the like to reinforce opportunities in these career areas.</p> <p>Sandy confirmed that Lindsay has resigned her position as Vice Chair and as a parent council member. Lorraine will act as interim Vice Chair until the next AGM. Teresa Deakin has also agreed to take on the community role until the next AGM to ensure the positions required under the PC Constitution are filled.</p> <p>A meeting has been initiated with the PCs of the other Cluster Schools and will be held in January 2018. The aim is that we will discuss PC issues, ideas and share information about positive initiatives at each school.</p>	<p>LT</p> <p>SM/CI</p> <p>SF/LT/VS</p>
<p>4. Treasurers Report</p> <p>In Lynne's absence Sandy confirmed that Lindsay has been repaid for Mrs Wilkinson's gift and the accounts have been adjusted accordingly.</p> <p>Sandy proposed that, given the extent of Lindsay's involvement in the PC over the past 7 Years, flowers would be in order.</p>	<p>SF/ALL</p>
<p>5. Head Teachers Report</p> <p>Mr Mackay confirmed that it has been a very positive term. Interim reports have been issued to all year groups. S5 Parents Evening went very well. It was well organised and feedback was excellent (analysis attached). S6 parents' night is this week.</p> <p>The Treasure Island performance by the S1&2s was a success. The S5 work experience week took place last week (w/c 20th) and the feedback has been good.</p> <p>S1 are on a trip this week to Edinburgh and to the Pantomime and S2 are at Stirling Castle</p> <p>The Christmas Concert will be held on Wednesday 20th December with the Matinee performance on 21st at 11.30am. Lorraine mentioned that Randolph Hill have another outing planned for that day so they would not</p>	<p>MG/LT</p>

<p>be available to attend. Maggie has suggested that she ask if anyone from the elderly community events at the Dunblane Centre would be interested. Lorraine will also promote it at the Cathedral Halls. The cost of tickets is to be confirmed by the School.</p>	SM
<p>Mr Mackay also asked whether the PC could support the provision of refreshments and a mince pie at the interval. Sandy confirmed that would be no problem. Volunteers to email the PC website</p>	ALL
<p>Staffing –</p> <ul style="list-style-type: none"> • Mrs Hook has now left to be HT at Bannockburn High. • Mr Richie has been confirmed as acting DHT <p>This position was advertised in the press, however of the 24 applications no-one had sufficient pupil support experience and the decision was made to keep Mr Richie as acting DHT meantime with a view to re-advertising in the new year.</p> <ul style="list-style-type: none"> • Amy Murney is assuming the acting PT role and is Pupil Support for S3 • Mr Farrell has been appointed to Pupil Support in place of Mrs Henderson and is working with S2 • Mrs Gunning and Mr Boyce are to leave to go to Bannockburn High. In lieu of this Mrs Cochrane (English teacher) and Miss Thomson (Social Studies/Geography teacher) will join the Dunblane High staff. • A music teacher from Bannockburn high will also join Dunblane HS <p>In terms of the end of term school show – a possible collaboration with the Dunblane Centre is being discussed.</p>	
<p>A new timetable structure is being considered. Attached is some possible suggestions however before anything goes ahead it will be discussed with all involved. All proposed changes are to be by agreed by 8th May 2018. Proposed changes include introducing a 10minute PSR period each day. This period would be made more accountable than it is currently and it would involve matters planned by the PSR teacher beyond just taking the register.</p> <p>Mr Mackay confirmed that the school now has 89% of parents signed up to the Parentpay system overall although percentages vary from year groups to year group.</p>	SM/MG
<p>6. Sub-Committee Reports Career Fair – discussed within Chair’s Report</p>	

<p>S5/6 – interview preparation. Brief discussion during Chair’s Report. Chiny to provide more thorough comment at next meeting.</p> <p>ICT Reporting – Martin Shaw is acting ICT co-ordinator and he provided a brief overview of the existing school’s ICT provisions.</p> <ul style="list-style-type: none"> • 261 PCs/mobile devices • 68 are denoted ‘red’ – i.e. require replacement • 78 are ‘amber’ • 115 are ‘green’ • the school has 2 bookable chromebooks and 2 bookable ipads held within the maths department <p>Unfortunately, discussions with the Local Authority have not identified any additional funding schemes.</p> <p>Various operational projectors and drop down screens exist around the school and the intention is to continue to maximise the use of these. XMA may help with investment in large screens and quotations are awaited before a decision can be made.</p> <p>The school have found the chromebooks to be the most appropriate tablet and investment in Google is proposed going forward. The intention is to use G Suite software and when possible to invest in additional compatible hardware.</p> <p>Maggie mentioned that there may be an investment initiative by Google aimed at schools which could be investigated.</p> <p>Costs for identified ICT investment should be established before any fundraising can be looked at.</p> <p>Fundraising matters - it was agreed that, apart from a Christmas Raffle at the school concert, no further fundraising is required by the PC at present. Could each member of the PC try to get 1 raffle prize for the Christmas Raffle to avoid the workload falling onto a single person. Prizes to be handed into the office</p>	<p>CI</p> <p>MS</p> <p>MS</p> <p>ALL</p>
<p>7. Any Other Council Business</p> <p>School lunches – Sandy visited the lunch hall on 2 occasions and found that the new practises put in place by the school were working well, namely:</p> <ul style="list-style-type: none"> • Pre-ordering is now available for the whole school • Queues are monitored by the S6s and teachers • Opening the Murray hall provides extra seating • It appears that since many pupils are pre-ordering there is sufficient hot food for those who choose to queue for it. 	

<p>Menus are still to be looked at to ensure healthy food options are available.</p> <p>Chinny wishes to maintain STEM ambassador status and assist school with interview organisation and the like in the future.</p> <p>Thanks to Kayleigh and Flynn for coming to the meeting and to all who attended.</p> <p>Date of the next Parent Council Meeting is 26th February 2018.</p>	CI/SM
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