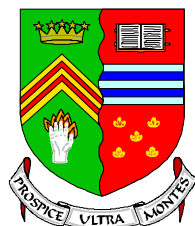


# Dunblane High School Parent Council



## Draft Minutes for the Meeting of the Parent Council

20th March 2017

Venue – McCarron Room

7.00 – 8.45pm

### Attendees

Sandy Fleming (Chair)

Linsay Goodfellow (Vice-Chair)

Stuart MacKay (Head Teacher)

Lesley Imrie (Depute Head)

Lynne Ross (Treasurer)

Vicki Sheridan (Secretary)

Lorraine Thomson (Fundraising)

Louise Scott

Liz Fraser

Chinny Iroegbu

Lydia Parish

Mark Spencer-Bowles

<b>1. Apologies</b> Apologies received from Rhoda MacRae.	
<b>2. Approval of Previous Minutes dated 9th January 2017</b> Lynne approved minutes and was seconded by Lorraine.	
<b>3. Chair's Report</b> Sandy reviewed the previous minutes and the following comments were made: <ul style="list-style-type: none"><li>The PC Facebook page is up and running and will continue to be used to inform parents about upcoming events in support of the High School communication systems. Stuart Mackay commented that communication through Parent Pay system is improving.</li></ul>	

<ul style="list-style-type: none"> <li>• Stuart and Sandy are to consider how to attract any grant assistance particularly in relation to IT. Stuart to speak to Chinny about a contact who could potentially help and to consider wording for Facebook page requesting assistance from the parent forum.</li> <li>• Visit to St Modans parents evening revealed that they use the main atrium and Murray Hall space to meet with parents. At the S2 Parents Evening the intention is to have some of the staff in this area to ease the burden of movement around the school for the parents, on an experimental basis. Consideration is also being given to splitting S5/6 Parents Night.</li> <li>• Liz noted that the final Council decision on funding for a DHT in connection with Stirling Rejuvenation plan is still pending.</li> <li>• New seating in the atrium will be in place by end of Easter holidays. This has been paid for by the school and with the money raised by the PC (calendar/raffle sales)</li> <li>• Lynne volunteered to take some of the unsold calendars to the library where visitors can take them.</li> <li>• Chinny will look into possibility of running an after-school science club</li> <li>• Stuart confirmed that FES School Representative has reviewed the provision of school meals at DHS. It has been agreed that Raploch kitchen will be taken over and consideration will be given to improving/reducing food packaging. Hotdogs are now served only 3 days a week and it is hoped they will be phased out altogether to be replaced by paninis and the like.</li> <li>• They are also looking at providing a larger portion meal option and more fruit. Display positions of cakes vs fruit is to be discussed to encourage healthy choices. It was noted that queuing problems must also be addressed</li> </ul>	<p>SF/SM/CI</p> <p>LR</p> <p>CI</p> <p>FES/SM</p>
<p><b>4. Facebook/Communication</b> Sandy confirmed that the “likes” and “shares” on the PC Facebook page are increasing weekly.</p>	
<p><b>5. Fundraising</b> Lorraine confirmed that the PC are organising a raffle at the Easter Concert. Facebook page to publicise concert which is next Wednesday 29<sup>th</sup> March 7pm-8pm. Entry is £3/ticket and refreshments will be provided afterwards. PC to staff refreshment stall. LR to organise.</p>	<p>LR</p> <p>LT</p>

<p>It was suggested and agreed that the PC invite 10 Randolph Hill residents to the concert and meet the cost of their tickets.</p> <p>Other suggested fundraising ideas include a possible quiz night (Sept/Oct) a ceilidh or a Christmas Fair.</p> <p>We are also looking into a 'ragbag' around September time and at the Waitrose scheme sponsoring good causes – a suitable school cause would need to be identified before the application is made.</p> <p>Lorraine questioned whether any joint fundraising had been agreed with the Dunblane Centre regarding the Dunblane Road Race. Chiny to look into this.</p> <p>Stuart said that as part of the Stirling Marathon preparations the school has been advised that prominent athletes connected with the race may be available to visit the school beforehand to inspire the young people.</p> <p>Lynne asked whether the survey of all pupil year groups should still be undertaken in June to determine which type of fundraising events would be of interest to the pupils. Stuart believes it's a good idea</p>	<p>LT/SM</p> <p>CI/SM</p> <p>LR</p>
<p><b>6. Head Teachers Report</b></p> <p>Mock exams went well. Tracking of data and results has been done and has resulted in various classroom interventions; study programme suggestions; extra-curricular study sessions etc. Live and Learn study techniques have proved particularly positive.</p> <p>Staffing –  Karen Hook has returned to work allowing Graham Boyce to return to pupil support and PT role.  Ruth Higgins has accepted a permanent role at Bearsden.  Both Susan Domin and Margo Wilkinson are to retire. Martin Shaw (previously working in Kirkintilloch) will replace Margo and interviews to replace Mrs Domin are taking place Monday/Wednesday this week.</p> <p>There will be a non-uniform day on Friday. £2 per child with £1 going to comic relief and £1 to school funds</p> <p>A Parent drop-in evening is scheduled for next Wednesday 29<sup>th</sup> March.</p>	

<p>The Easter Service at the Cathedral is to be held on Friday 31<sup>st</sup> March. This is mandatory for all pupils S1-S4. S5/6 can attend, remain at school or return home. This arrangement will be tweeted to parents.</p> <p>Next term will focus on examinations.</p> <p>Stuart Mackay gave a presentation on the School Improvement Plan. This shows that overall DHS is performing well when compared against schools/pupils with a similar demographic. The Scottish Government have allocated funds to assist schools with a high percentage of disadvantaged young people on a pro-rata basis and, as a result, DHS have received an additional £12k of funding. The ways this money can be spent is monitored to ensure it best assists the pupils being targeted.</p> <p>A Self Evaluation 'SurveyMonkey' questionnaire is to be produced by the school to assist planning for improvement and Stuart hopes that the PC will assist with analysis of feedback going forward. The plan will likely evolve over a 3year period. A mention of homework levels and the issue of tutoring will be included.</p>	
<p><b>7. Treasurer's Report</b></p> <p>Lynne confirmed that the Parent Council Account balance remains unchanged at £424.71.</p> <p>The money raised by the raffle/calendar sale (£430 from the raffle and £256.90 from calendars/donations) has been banked with the school.</p> <p>PC to inform sponsors of the calendars that seating will be in the school after Easter.</p> <p>Linsay and Heather (previous Treasurer) remain signatories on the PC account. Lynne is to arrange for these people to be removed and Sandy is to be substituted.</p> <p>Lynne is to arrange an Audit of the account which is due before the AGM to be undertaken by Christine Cameron.</p>	<p>LT/LR</p> <p>LR</p> <p>LR</p>
<p><b>8. Any Other Council Business</b></p> <p>Chinny provided an insight into the role of STEM Ambassadors. These are people with an interest in promoting Science, Technology, Engineering and Maths. A one day training course is available for those interested and thereafter you can be called upon by schools and other organisations to promote the above fields.</p>	

<p>Lorraine noted that the organisation of the parent led Careers Fair was progressing well. The Fair will be held on the 13<sup>th</sup> June in the main atrium and the Murray Hall and will take the form of stalls manned by parents promoting different job types. In addition, there will be 5 speakers – a mix of men/women explaining their jobs. It is hoped that the fair will assist the S3 &amp; 4 pupils to understand the many jobs and opportunities available to them.</p>	<p>LT/VS</p>
<p>Date of the next Parent Council AGM is 15<sup>th</sup> May 2017. Anyone looking at resigning their position on the PC Board or wishing to be considered for a new/different role should contact Sandy prior to the AGM.</p>	<p>ALL</p>